

THE SOCIETY OF ST. VINCENT DE PAUL  
OF VANCOUVER ISLAND  
POLICY MANUAL

GOV004

Policy Title:

**BOARD POLICY – GOVERNANCE  
PARTICULAR COUNCIL**

Intent of the Policy:

To outline the operations of the Particular Council.

Policy:

The St. Vincent de Paul Board of Directors delegates certain Board responsibilities to the Particular Council. The Particular Council is the grouping of Conferences within the jurisdiction of the Roman Catholic Diocese of Victoria that's main goals are:

- Animate and coordinate the activities of the conferences in their ministry;
- Serve the conferences by furthering their charitable activities.

Procedure:

1. The members of the Particular Council are the President, Vice President(s), Treasurer, Secretary, Presidents of constituent aggregated conferences and one designated conference member from each aggregated conference.
2. Ex-officio members of the Particular Council are the Spiritual Advisor, the President and one designated conference member from each none aggregated conference, and the Executive Director.
3. The Chair of the Particular Council is the Board of Director President.
4. The Particular Council meets monthly immediately prior to the Board of Directors meeting.
5. The Particular Council recommends motions to the Board of Directors at Board meetings.

References:

- Particular Council Terms of Reference
- The Rule

Audit:

- Difference Between Particular Council and Board of Directors (attached)
  
- Minutes of the Particular Council Meeting

Passed by Board:  
September 18, 2006